



WEST VIRGINIA LIBRARY ASSOCIATION
 For the Advancement of Library Service and Librarianship
 Established 1914

VOUCHER FOR REIMBURSEMENT/PAYMENT
 (MUST BE SUBMITTED WITHIN 30 DAYS OF DATE INCURRED)

Payable To:

NAME: _____ **DATE:** _____

ADDRESS: _____

TELEPHONE NUMBER: _____ **FAX NUMBER:** _____

DATE INCURRED	DESCRIPTION PURPOSE	ACCOUNT Office use only	TOTAL

Amount covered by Library or individual (Not included in WVLA Total) \$ _____ Total \$ _____

SUBMITTED BY: _____ **DATE:** _____

POSITION/COMMITTEE: _____

APPROVED BY: _____ **DATE:** _____

<p><i>TREASURER'S USE ONLY</i></p> <p>CHECK NO. _____</p> <p>DATE: _____</p>
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RETURN TO **Brian Raitz, WVLA Treasurer**
Parkersburg & Wood County Public Library
3100 Emerson Ave, Parkersburg, WV 26104
Fax (304) 420-4589 / Phone (304) 420-4587 ext.501
Email: raitzb@park.lib.wv.us